



# Superior Court of California

COUNTY OF VENTURA  
Hall of Justice  
800 South Victoria Avenue  
Ventura, CA 93009

**Brenda L. McCormick**  
*Executive Officer/Clerk and  
Jury Commissioner*

## **FOR IMMEDIATE RELEASE**

Date: July 13, 2021

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Assistant Executive Officer  
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## **PRE-ENTRY CHECK-IN NO LONGER REQUIRED AT VENTURA COUNTY COURTHOUSES**

Beginning Wednesday, July 14, 2021, the Ventura Superior Court will no longer require that the public check-in prior to entering the Hall of Justice in Ventura. Any person with a case on calendar should proceed directly to the assigned courtroom. Civil matters will continue to be heard via CourtCall only, unless otherwise ordered by the assigned judge. Family Law Requests for Orders, hearings, and child support matters will continue to be heard by Zoom only, unless otherwise ordered by the assigned judge.

Appointments are still required for the Civil, Family, Small Claims, Appeals and Mental Health clerk's offices, Records and Exhibits, Self-Help Centers, Collections and Family Law Mediation. Those with an appointment should proceed directly to the corresponding department. A limited number of same-day walk-in appointments will also be available and can be scheduled in Room 118. It is highly recommended that appointments be pre-scheduled by visiting [calendly.com/vcscreervations](https://calendly.com/vcscreervations).

Criminal, Traffic and Collections filings and payments will remain on the North side of the Hall of Justice at the outside walk-up window next to the Law Library. No appointment is required.

Persons currently represented by the Public Defender should contact their assigned attorney for instructions before coming to the courthouse.

Those with a case on calendar in Courtroom S1 at the East County Courthouse in Simi Valley should report directly to the courtroom. The clerk's office lobby remains closed to the public. Criminal, Traffic and Collections payments can be made at the exterior walk-up window. All Small Claims documents must still be filed in Ventura.

Those with a hearing or trial on calendar at the Juvenile and Probate Courthouse in El Rio should report to the courthouse entrance to receive further instructions before entering for their court case. In some instances, it may still be necessary to wait outside.

Appointments are still required for filing documents or visiting the Family Resource Center. Making an appointment in advance at [calendly.com/vcscreservations](https://calendly.com/vcscreservations) is highly recommended. A limited number of same-day walk-in appointments will also be available and can be scheduled in Room 108.

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