

JAN 06 2021

MICHAEL D. PLANET  
Executive Officer and Clerk  
BY:  Deputy

SUPERIOR COURT OF THE STATE OF CALIFORNIA  
FOR THE COUNTY OF VENTURA

In Re Delegation of Duties from the Presiding Judge to  
the Court Executive Officer

) ADMINISTRATIVE ORDER  
) NO. 21.02  
)


) DELEGATION OF DUTIES UNDER  
) CALIFORNIA RULES OF COURT,  
) RULES 10.603(c)(6)(D) and  
) 10.603(c)(10)(A)

As authorized by *California Rules of Court*, rules 10.603(c)(6)(D), the duty to approve procurements, contracts, expenditures, and the allocation of funds is hereby delegated from Presiding Judge Bruce A. Young to Court Executive Officer Michael D. Planet through December 31, 2022.

As authorized by *California Rules of Court*, rules 10.603(c)(10)(A), the duty to (1) maintain records of outstanding transcripts to be completed by each reporter; (2) reassign court reporters as necessary to facilitate prompt completion of transcripts; and (3) review reporters' requests for extensions of time to complete transcripts in appeals of criminal cases is hereby delegated from Presiding Judge Bruce A. Young to Court Executive Officer Michael D. Planet through December 31, 2022.

IT IS SO ORDERED.

DATED this 6<sup>th</sup> day of January, 2021.

  
BRUCE A. YOUNG  
Presiding Judge