

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address)  E-MAIL ADDRESS ATTORNEY FOR (Name):		Telephone Number	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA 800 SOUTH VICTORIA AVE. VENTURA, CA 93009			
PETITIONER: RESPONDENT:		CASE NUMBER:	
<b>REQUEST FOR</b> <input type="checkbox"/> <b>CONTINUANCE (\$20)</b> <input type="checkbox"/> <b>OFF CALENDAR</b> <input type="checkbox"/> MOTION / RFO <input type="checkbox"/> MSC <input type="checkbox"/> TRIAL / EVIDENTIARY HEARING		HEARING DATE: _____ TIME: _____ COURTROOM: _____	

**MEDIATION:** To continue a mediation, you must: obtain a new date(s) from Family Court Services at 805 289-8735 before submitting this form to the Court at **Fax: (805) 477- 5893 or Scan: Chambersfax30-37@ventura.courts.ca.gov**

► The new mediation date is: \_\_\_\_\_ @ \_\_\_\_\_

**MOTION / RFO / MSC ONLY:** [submit form no less than TWO COURT DAYS before date currently set]

☐ This is the first request for a stipulated continuance. (Both parties must sign this form)

☐ This matter has been continued before. Total number of prior continuances:

The parties are requesting another continuance. **Attached** is a declaration that establishes good cause to continue.

**The requested date / time is:** \_\_\_\_\_ @ \_\_\_\_\_

☐ I have not served the other party with the Motion / RFO and want to take the matter off calendar.

☐ The parties agree to have the Motion / RFO taken off calendar. (Both parties must sign this form)

☐ The parties agree to have the MSC taken off-calendar because it is: (Both parties must sign this form)

☐ Not Ready   ☐ Settled. A status conference or CRC re: submission of judgment will be set by court.

**EVIDENTIARY HEARING / TRIAL ONLY:** (Both parties must sign this form)

This request is filed: ☐ **more than 30 days** in advance for good cause set forth in the declaration   ☐ **less than 30 days** in advance due to extraordinary circumstances set forth in the declaration. Number of prior continuances:

**The judicial secretary has reserved the continued date of** \_\_\_\_\_ **@** \_\_\_\_\_

☐ **Off Calendar** This matter is settled. A CRC re: Submission of Judgment will be set by the court (Trials only).

_____ Signature of Requesting Party or Attorney	_____ Phone No.	_____ Fax No. or email	_____ Date
_____ Signature of Responding Party or Attorney	_____ Phone No.	_____ Fax No. or email	_____ Date
_____ Signature of DCSS (if applicable)			

----- ORDER -----

Request is ☐ **DENIED**   ☐ **GRANTED**   The matter is ☐ continued to the date below   OR   ☐ Off calendar  
☐ **THE COURT ORDERS a**   ☐ Status Conference   ☐ CRC re: Submission of Judgment   be set on:

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Courtroom:** \_\_\_\_\_

Requesting party must pay a fee of \$20 for each continued hearing. The fee **SHALL** be paid within ten (10) days of submission of this request or by date of hearing if continued for less than ten (10) days. [Gov. Code §70677(c)]

**ADDITIONAL ORDERS:** \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judicial Officer