

Directions for completing a Petition for Dismissal CR-180

The boxes at the top of the form:

- A. Enter your name, mailing address and telephone number. In the "Attorney for" space, write **In Pro Per**. This means you are representing yourself in this petition.
 - B. Write in your name as it appears in the court computer system under Defendant and your birth date.
 - C. Write in the case number of the conviction you're trying to dismiss/expunge. (One case number per form)
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The questions below the boxes.

1. In the first blank, enter the date of your conviction (disposition date). In the second blank, enter the code and section number that you were convicted of violating (example VC 20001).
2. Check the box for the type of offense that you were convicted of. If your offense was a felony that may be reduced to a misdemeanor under Penal Code section 17, check the box listed below. Note that if your offense was a felony, it must be reduced to a misdemeanor before it can be expunged. A motion and court appearance will be required. You might want to seek the assistance of your attorney or the Public Defender.
3. Check the box next to 3 ONLY if probation was granted in your case. Then check boxes a, b, or c, depending on which best describes your situation. If you check box c you must attach a completed Declaration such as form MC-031, describing how the interests of justice are served by expunging this conviction. The violations listed below require that you file a Declaration. If you did not receive probation, skip to 4.
 - VC 20001 or 20002
 - VC 23152 or 23153
 - PC 191.5(b) or 192(c)
 - VC 2800.2 or 2800.3
 - VC 21651(b)
 - VC 22348(b)
 - VC 23109(a), 23109(c) or 23109.1
 - VC 31602
 - VC 23140(a) or 23140(b)
 - VC 14601, 14601.1, 14601.2, 14601.3 or 14601.5
 - Any count of reckless driving
4. Check the box for question 4 ONLY if probation was not granted in your case. Carefully read the next paragraph and then check box a or b. If you check box b, you must attach a Declaration. You can use form MC-031 for this.

Carefully read the next paragraph and check the box for 1203.4 if you were granted probation (you checked question 3 above) or 1203.4a if you were not granted probation (you checked question 4 above).

For a felony conviction, check the last box. Only violations listed under Penal Code section 17(b) can be reduced to a misdemeanor and expunged.

Sign and date the form. This should be done in blue ink to help identify the form as the original. Enter your address on the bottom lines and submit the form to the Ventura Superior Court Criminal/Traffic Department at the address listed below.

Ventura Superior Court Criminal/Traffic Department
800 South Victoria, HOJ Room 118
Ventura, CA 93009