

HOW TO BEGIN YOUR ACTION FOR DISSOLUTION, LEGAL SEPARATION, OR NULLITY

- COMPLETE THE FORMS** (*Type or print in black ink*)
 - Declaration for Court Assignment
 - Summons
 - Petition (with Declaration under the UCCJEA if minor children)
- MAKE COPIES**

You will need to make two additional copies of each form, front and back.
- FILE THE PAPERS**

Take the originals and copies to the Clerk's Office, in Ventura, Room 208, in Simi Valley, on the first floor. You will have to pay a filing fee. The Fee Schedule may be obtained from the Clerk. If you cannot afford the fee, you may be able to have that fee "waived". You will need to complete the FEE WAIVER PACKET. The clerk will keep the originals and return both copies to you, stamped to show that they have been "filed". One copy is for you and one copy is to be "served" on the other party, your spouse.
- "SERVE" THE PAPERS**

"Service" means that someone other than you, over the age of 18, must *personally* deliver a copy of the filed papers to the other party. The other party also gets a package of blank forms so that they can file their Response. Those blank forms are at the back of the Forms packet. If you wish you can arrange for the Sheriff to serve your spouse. If the other party is out of state or if you don't know their whereabouts, you may want to speak to the Family Law Facilitator about other ways to serve the papers.
- FILE THE PROOF OF SERVICE**

The person who "serves" the papers must complete and sign the "Proof of Service". That paper must then be filed with the court.

**THESE PAPERS ONLY BEGIN THE ACTION. ADDITIONAL FORMS
ARE NEEDED TO GET CUSTODY OR SUPPORT ORDERS AND TO
GET A FINAL JUDGMENT**

ATTORNEY OF PARTY WITHOUT ATTORNEY (Name and Address) Telephone Number E-MAIL ADDRESS ATTORNEY FOR (Name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA <input type="checkbox"/> 800 SOUTH VICTORIA AVE. VENTURA, CA 93009 <input type="checkbox"/> 3855 - F ALAMO ST. SIMI VALLEY, CA 93063-2110	
PLAINTIFF/PETITIONER DEFENDANT/RESPONDENT	
DECLARATION FOR COURT ASSIGNMENT (Family Law and Unlawful Detainer and all other General Civil actions ONLY)	CASE NUMBER:

Family Law, Domestic Violence, Paternity, Harassment, Unlawful Detainer, and all other General Civil actions presented for filing MUST be accompanied by this declaration.

The undersigned declares that the above entitled matter is filed for proceedings in the:

- East County Division - Unlawful Detainer**, 3855 - F Alamo St., Simi Valley, CA 93063 (Based upon Zip Code.)
 - 91301 91302 91304 91307 91360 91362
 - 91377 93020 93021 93062 93063 93064
 - 93065 91363
- East County Division - Family Law only**, 3855 - F Alamo St., Simi Valley, CA 93063 (Based upon Zip Code.)
 - 93020 93021 93062 93063 93064 93065 91363
- Ventura Division**, 800 S. Victoria Ave., Ventura, CA 93009 (Venue does NOT fall within the Zip Codes above but is within Ventura County.)

For the checked reason:

- | | |
|--|--|
| <input type="checkbox"/> Contract | Performance in the division is expressly provided for |
| <input type="checkbox"/> Equity | The cause of action arose within the division |
| <input type="checkbox"/> Eminent Domain | The property is located within the division |
| <input type="checkbox"/> Family Law | Plaintiff, defendant, petitioner or respondent resides within the division |
| <input type="checkbox"/> Harassment | Plaintiff, defendant, petitioner or respondent resides within the division |
| <input type="checkbox"/> Mandate | The defendant functions wholly within the division |
| <input type="checkbox"/> Name Change | The petitioner resides within the division |
| <input type="checkbox"/> Paternity | Plaintiff, defendant, petitioner or respondent resides within the division |
| <input type="checkbox"/> Personal Injury | The injury occurred within the division or the defendant resides within the division |
| <input type="checkbox"/> Personal Property | The property is located within the division or the defendant resides within the division |
| <input type="checkbox"/> Prohibition | The defendant functions wholly within the division |
| <input type="checkbox"/> Review | The defendant functions wholly within the division |
| <input type="checkbox"/> Title to Real Property | The property is located within the division |
| <input type="checkbox"/> Unlawful Detainer | The property is located within the division |
| <input type="checkbox"/> Domestic Violence | Plaintiff, defendant, petitioner or respondent resides with the division |
| <input type="checkbox"/> Civil not otherwise specified | |

(Venue Rule Applicable)

The address of the accident, performance, party, detention, place of business, or other factor which qualifies this case for filing in the division:

Name: _____ Address: _____

Upon information and belief, I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

Signature of Attorney/Party

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address) Telephone Number E-MAIL ADDRESS ATTORNEY FOR (Name):	Telephone Number	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA 800 SOUTH VICTORIA AVE. VENTURA, CA 93009 3855 – F ALAMO ST. SIMI VALLEY, CA 93063-2110		
PETITIONER: RESPONDENT:		
CONSENT FOR COURT ASSIGNMENT (FAMILY LAW)		CASE NUMBER:

The undersigned hereby consents that the cause titled and numbered above may be tried by **JoAnn Johnson** Court Commissioner of the Ventura County Superior Court, as temporary judge, in accordance with Article 6, Section 21 of the Constitution of the State of California.

It is understood by the undersigned that by order of the Presiding Judge of the Ventura County Superior Court, Commissioner JoAnn Johnson has been appointed to act as temporary judge to try the above referenced case, hear and decide all motions and make any orders including sentencing connected with this case. It is understood that Commissioner JoAnn Johnson, has been appointed to try the case referred to, and has taken the necessary oath of office to try the case as temporary judge.

Dated: _____

Signature of litigant or attorney

SUMMONS (Family Law)

CITACIÓN (Derecho familiar)

NOTICE TO RESPONDENT (Name):
AVISO AL DEMANDADO (Nombre):

FOR COURT USE ONLY
(SÓLO PARA USO DE LA CORTE)

You are being sued. Lo están demandando.

Petitioner's name is:

Nombre del demandante:

CASE NUMBER (NÚMERO DE CASO):

You have 30 calendar days after this Summons and Petition are served on you to file a Response (form FL-120 or FL-123) at the court and have a copy served on the petitioner. A letter or phone call will not protect you.
If you do not file your Response on time, the court may make orders affecting your marriage or domestic partnership, your property, and custody of your children. You may be ordered to pay support and attorney fees and costs. If you cannot pay the filing fee, ask the clerk for a fee waiver form.
If you want legal advice, contact a lawyer immediately. You can get information about finding lawyers at the California Courts Online Self-Help Center (www.courtinfo.ca.gov/selfhelp), at the California Legal Services Web site (www.lawhelpcalifornia.org), or by contacting your local county bar association.

Tiene 30 días corridos después de haber recibido la entrega legal de esta Citación y Petición para presentar una Respuesta (formulario FL-120 ó FL-123) ante la corte y efectuar la entrega legal de una copia al demandante. Una carta o llamada telefónica no basta para protegerlo.
Si no presenta su Respuesta a tiempo, la corte puede dar órdenes que afecten su matrimonio o pareja de hecho, sus bienes y la custodia de sus hijos. La corte también le puede ordenar que pague manutención, y honorarios y costos legales. Si no puede pagar la cuota de presentación, pida al secretario un formulario de exención de cuotas.
Si desea obtener asesoramiento legal, póngase en contacto de inmediato con un abogado. Puede obtener información para encontrar a un abogado en el Centro de Ayuda de las Cortes de California (www.sucorte.ca.gov), en el sitio Web de los Servicios Legales de California (www.lawhelpcalifornia.org) o poniéndose en contacto con el colegio de abogados de su condado.

NOTICE: The restraining orders on page 2 are effective against both spouses or domestic partners until the petition is dismissed, a judgment is entered, or the court makes further orders. These orders are enforceable anywhere in California by any law enforcement officer who has received or seen a copy of them.

AVISO: Las órdenes de restricción que figuran en la página 2 valen para ambos cónyuges o pareja de hecho hasta que se despida la petición, se emita un fallo o la corte dé otras órdenes. Cualquier autoridad de la ley que haya recibido o visto una copia de estas órdenes puede hacerlas acatar en cualquier lugar de California.

NOTE: If a judgment or support order is entered, the court may order you to pay all or part of the fees and costs that the court waived for yourself or for the other party. If this happens, the party ordered to pay fees shall be given notice and an opportunity to request a hearing to set aside the order to pay waived court fees.

AVISO: Si se emite un fallo u orden de manutención, la corte puede ordenar que usted pague parte de, o todas las cuotas y costos de la corte previamente exentas a petición de usted o de la otra parte. Si esto ocurre, la parte ordenada a pagar estas cuotas debe recibir aviso y la oportunidad de solicitar una audiencia para anular la orden de pagar las cuotas exentas.

- 1. The name and address of the court are (El nombre y dirección de la corte son):
2. The name, address, and telephone number of the petitioner's attorney, or the petitioner without an attorney, are: (El nombre, dirección y número de teléfono del abogado del demandante, o del demandante si no tiene abogado, son):

Date (Fecha): Clerk, by (Secretario, por) , Deputy (Asistente)

[SEAL]

NOTICE TO THE PERSON SERVED: You are served
AVISO A LA PERSONA QUE RECIBIÓ LA ENTREGA: Esta entrega se realiza
a. as an individual. (a usted como individuo.)
b. on behalf of respondent who is a (en nombre de un demandado que es):
(1) minor (menor de edad)
(2) ward or conservatee (dependiente de la corte o pupilo)
(3) other (specify) (otro - especifique):
(Read the reverse for important information.) (Lea importante información al dorso.)

WARNING—IMPORTANT INFORMATION

WARNING: California law provides that, for purposes of division of property upon dissolution of a marriage or domestic partnership or upon legal separation, property acquired by the parties during marriage or domestic partnership in joint form is presumed to be community property. If either party to this action should die before the jointly held community property is divided, the language in the deed that characterizes how title is held (i.e., joint tenancy, tenants in common, or community property) will be controlling, and not the community property presumption. You should consult your attorney if you want the community property presumption to be written into the recorded title to the property.

STANDARD FAMILY LAW RESTRAINING ORDERS

Starting immediately, you and your spouse or domestic partner are restrained from

1. Removing the minor child or children of the parties, if any, from the state without the prior written consent of the other party or an order of the court;
2. Cashing, borrowing against, canceling, transferring, disposing of, or changing the beneficiaries of any insurance or other coverage, including life, health, automobile, and disability, held for the benefit of the parties and their minor child or children;
3. Transferring, encumbering, hypothecating, concealing, or in any way disposing of any property, real or personal, whether community, quasi-community, or separate, without the written consent of the other party or an order of the court, except in the usual course of business or for the necessities of life; and
4. Creating a nonprobate transfer or modifying a nonprobate transfer in a manner that affects the disposition of property subject to the transfer, without the written consent of the other party or an order of the court. Before revocation of a nonprobate transfer can take effect or a right of survivorship to property can be eliminated, notice of the change must be filed and served on the other party.

You must notify each other of any proposed extraordinary expenditures at least five business days prior to incurring these extraordinary expenditures and account to the court for all extraordinary expenditures made after these restraining orders are effective. However, you may use community property, quasi-community property, or your own separate property to pay an attorney to help you or to pay court costs.

ADVERTENCIA – INFORMACIÓN IMPORTANTE

ADVERTENCIA: De acuerdo a la ley de California, las propiedades adquiridas por las partes durante su matrimonio o pareja de hecho en forma conjunta se consideran propiedad comunitaria para los fines de la división de bienes que ocurre cuando se produce una disolución o separación legal del matrimonio o pareja de hecho. Si cualquiera de las partes de este caso llega a fallecer antes de que se divida la propiedad comunitaria de tenencia conjunta, el destino de la misma quedará determinado por las cláusulas de la escritura correspondiente que describen su tenencia (por ej., tenencia conjunta, tenencia en común o propiedad comunitaria) y no por la presunción de propiedad comunitaria. Si quiere que la presunción comunitaria quede registrada en la escritura de la propiedad, debería consultar con un abogado.

ÓRDENES DE RESTRICCIÓN NORMALES DE DERECHO FAMILIAR

En forma inmediata, usted y su cónyuge o pareja de hecho tienen prohibido:

1. Llevarse del estado de California a los hijos menores de las partes, si los hubiera, sin el consentimiento previo por escrito de la otra parte o una orden de la corte;
2. Cobrar, pedir prestado, cancelar, transferir, deshacerse o cambiar el nombre de los beneficiarios de cualquier seguro u otro tipo de cobertura, tal como de vida, salud, vehículo y discapacidad, que tenga como beneficiario(s) a las partes y su(s) hijo(s) menor(es);
3. Transferir, gravar, hipotecar, ocultar o deshacerse de cualquier manera de cualquier propiedad, inmueble o personal, ya sea comunitaria, cuasicomunitaria o separada, sin el consentimiento escrito de la otra parte o una orden de la corte, con excepción las operaciones realizadas en el curso normal de actividades o para satisfacer las necesidades de la vida; y
4. Crear o modificar una transferencia no testamentaria de manera que afecte el destino de una propiedad sujeta a transferencia, sin el consentimiento por escrito de la otra parte o una orden de la corte. Antes de que se pueda eliminar la revocación de una transferencia no testamentaria, se debe presentar ante la corte un aviso del cambio y hacer una entrega legal de dicho aviso a la otra parte.

Cada parte tiene que notificar a la otra sobre cualquier gasto extraordinario propuesto, por lo menos cinco días laborales antes de realizarlo, y rendir cuenta a la corte de todos los gastos extraordinarios realizados después de que estas órdenes de restricción hayan entrado en vigencia. No obstante, puede usar propiedad comunitaria, cuasicomunitaria o suya separada para pagar a un abogado o para ayudarle a pagar los costos de la corte.

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, State Bar number, and address</i>): TELEPHONE NO.: _____ FAX NO. (<i>Optional</i>): _____ E-MAIL ADDRESS (<i>Optional</i>): _____ ATTORNEY FOR (<i>Name</i>): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
MARRIAGE OF PETITIONER: RESPONDENT:	
PETITION FOR <input type="checkbox"/> Dissolution of Marriage <input type="checkbox"/> Legal Separation <input type="checkbox"/> Nullity of Marriage	CASE NUMBER:
<input type="checkbox"/> AMENDED	

1. RESIDENCE (Dissolution only) Petitioner Respondent has been a resident of this state for at least six months and of this county for at least three months immediately preceding the filing of this *Petition for Dissolution of Marriage*.

2. STATISTICAL FACTS

- a. Date of marriage: _____
- b. Date of separation: _____
- c. Time from date of marriage to date of separation (*specify*):
 Years: _____ Months: _____

3. DECLARATION REGARDING MINOR CHILDREN (*include children of this relationship born prior to or during the marriage or adopted during the marriage*):

- a. There are no minor children.
- b. The minor children are:

<u>Child's name</u>	<u>Birthdate</u>	<u>Age</u>	<u>Sex</u>

Continued on Attachment 3b.

- c. If there are minor children of the Petitioner and Respondent, a completed *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form FL-105) must be attached.
- d. A completed voluntary declaration of paternity regarding minor children born to the Petitioner and Respondent prior to the marriage is attached.

4. SEPARATE PROPERTY

Petitioner requests that the assets and debts listed in *Property Declaration* (form FL-160) in Attachment 4 below be confirmed as separate property.
Item _____ Confirm to _____

NOTICE: You may redact (black out) social security numbers from any written material filed with the court in this case other than a form used to collect child or spousal support.

MARRIAGE OF <i>(last name, first name of parties)</i> : _____	CASE NUMBER: _____
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5. DECLARATION REGARDING COMMUNITY AND QUASI-COMMUNITY ASSETS AND DEBTS AS CURRENTLY KNOWN

- a. There are no such assets or debts subject to disposition by the court in this proceeding.
- b. All such assets and debts are listed in *Property Declaration* (form FL-160) in Attachment 5b.
 below (*specify*):

6. Petitioner requests

- | | |
|---|---|
| <ul style="list-style-type: none"> a. <input type="checkbox"/> dissolution of the marriage based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> irreconcilable differences. (Fam. Code, § 2310(a).) (2) <input type="checkbox"/> incurable insanity. (Fam. Code, § 2310(b).) b. <input type="checkbox"/> legal separation of the parties based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> irreconcilable differences. (Fam. Code, § 2310(a).) (2) <input type="checkbox"/> incurable insanity. (Fam. Code, § 2310(b).) c. <input type="checkbox"/> nullity of void marriage based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> incestuous marriage. (Fam. Code, § 2200.) (2) <input type="checkbox"/> bigamous marriage. (Fam. Code, § 2201.) | <ul style="list-style-type: none"> d. <input type="checkbox"/> nullity of voidable marriage based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> petitioner's age at time of marriage. (Fam. Code, § 2210(a).) (2) <input type="checkbox"/> prior existing marriage. (Fam. Code, § 2210(b).) (3) <input type="checkbox"/> unsound mind. (Fam. Code, § 2210(c).) (4) <input type="checkbox"/> fraud. (Fam. Code, § 2210(d).) (5) <input type="checkbox"/> force. (Fam. Code, § 2210(e).) (6) <input type="checkbox"/> physical incapacity. (Fam. Code, § 2210(f).) |
|---|---|

7. Petitioner requests that the court grant the above relief and make injunctive (including restraining) and other orders as follows:

	Petitioner	Respondent	Joint	Other
a. Legal custody of children to	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Physical custody of children to	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Child visitation be granted to	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As requested in form: <input type="checkbox"/> FL-311 <input type="checkbox"/> FL-312 <input type="checkbox"/> FL-341(C) <input type="checkbox"/> FL-341(D) <input type="checkbox"/> FL-341(E) <input type="checkbox"/> Attachment 7c.				
d. <input type="checkbox"/> Determination of parentage of any children born to the Petitioner and Respondent prior to the marriage.				
e. Attorney fees and costs payable by	<input type="checkbox"/>	<input type="checkbox"/>		
f. Spousal support payable to (earnings assignment will be issued)	<input type="checkbox"/>	<input type="checkbox"/>		
g. <input type="checkbox"/> Terminate the court's jurisdiction (ability) to award spousal support to Respondent.				
h. <input type="checkbox"/> Property rights be determined.				
i. <input type="checkbox"/> Petitioner's former name be restored to (<i>specify</i>):				
j. <input type="checkbox"/> Other (<i>specify</i>):				

Continued on Attachment 7j.

8. Child support—If there are minor children born to or adopted by the Petitioner and Respondent before or during this marriage, the court will make orders for the support of the children upon request and submission of financial forms by the requesting party. An earnings assignment may be issued without further notice. Any party required to pay support must pay interest on overdue amounts at the "legal" rate, which is currently 10 percent.

9. I HAVE READ THE RESTRAINING ORDERS ON THE BACK OF THE SUMMONS, AND I UNDERSTAND THAT THEY APPLY TO ME WHEN THIS PETITION IS FILED.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME)

▶

(SIGNATURE OF PETITIONER)

Date:

(TYPE OR PRINT NAME)

▶

(SIGNATURE OF ATTORNEY FOR PETITIONER)

NOTICE: Dissolution or legal separation may automatically cancel the rights of a spouse under the other spouse's will, trust, retirement plan, power of attorney, pay on death bank account, survivorship rights to any property owned in joint tenancy, and any other similar thing. It does not automatically cancel the right of a spouse as beneficiary of the other spouse's life insurance policy. You should review these matters, as well as any credit cards, other credit accounts, insurance policies, retirement plans, and credit reports to determine whether they should be changed or whether you should take any other actions. However, some changes may require the agreement of your spouse or a court order (see Family Code sections 231–235).

ATTORNEY OR PARTY WITHOUT ATTORNEY <i>(Name, State Bar number, and address):</i> <hr/> TELEPHONE NO.: _____ FAX NO. <i>(Optional):</i> _____ E-MAIL ADDRESS <i>(Optional):</i> _____ ATTORNEY FOR <i>(Name):</i> _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF	
STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER: <i>(This section applies only to family law cases.)</i> RESPONDENT: OTHER PARTY:	
GUARDIANSHIP OF <i>(Name):</i> _____ <i>(This section applies only to guardianship cases.)</i> Minor	
DECLARATION UNDER UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT (UCCJEA)	
CASE NUMBER: _____	

1. I am a party to this proceeding to determine custody of a child.
2. My present address and the present address of each child residing with me is confidential under Family Code section 3429 as I have indicated in item 3.
3. There are *(specify number):* _____ minor children who are subject to this proceeding, as follows:
(Insert the information requested below. The residence information must be given for the last FIVE years.)

a. Child's name		Place of birth	Date of birth	Sex
Period of residence to present	Address <input type="checkbox"/> Confidential	Person child lived with <i>(name and complete current address)</i> <input type="checkbox"/> Confidential		Relationship
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
b. Child's name		Place of birth	Date of birth	Sex
<input type="checkbox"/> Residence information is the same as given above for child a. <i>(If NOT the same, provide the information below.)</i>				
Period of residence to present	Address <input type="checkbox"/> Confidential	Person child lived with <i>(name and complete current address)</i> <input type="checkbox"/> Confidential		Relationship
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		

- c. Additional residence information for a child listed in item a or b is continued on attachment 3c.
- d. Additional children are listed on form FL-105(A)/GC-120(A). *(Provide all requested information for additional children.)*

SHORT TITLE: _____	CASE NUMBER: _____
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4. Do you have information about, or have you participated as a party or as a witness or in some other capacity in, another court case or custody or visitation proceeding, in California or elsewhere, concerning a child subject to this proceeding?
 Yes No (If yes, attach a copy of the orders (if you have one) and provide the following information):

Proceeding	Case number	Court (name, state, location)	Court order or judgment (date)	Name of each child	Your connection to the case	Case status
a. <input type="checkbox"/> Family						
b. <input type="checkbox"/> Guardianship						
c. <input type="checkbox"/> Other						

Proceeding	Case Number	Court (name, state, location)
d. <input type="checkbox"/> Juvenile Delinquency/ Juvenile Dependency		
e. <input type="checkbox"/> Adoption		

5. One or more domestic violence restraining/protective orders are now in effect. (Attach a copy of the orders if you have one and provide the following information):

Court	County	State	Case number (if known)	Orders expire (date)
a. <input type="checkbox"/> Criminal				
b. <input type="checkbox"/> Family				
c. <input type="checkbox"/> Juvenile Delinquency/ Juvenile Dependency				
d. <input type="checkbox"/> Other				

6. Do you know of any person who is not a party to this proceeding who has physical custody or claims to have custody of or visitation rights with any child in this case? Yes No (If yes, provide the following information):

a. Name and address of person <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child	b. Name and address of person <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child	c. Name and address of person <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child
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I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

_____ _____
 (TYPE OR PRINT NAME) (SIGNATURE OF DECLARANT)

7. Number of pages attached: _____

NOTICE TO DECLARANT: You have a continuing duty to inform this court if you obtain any information about a custody proceeding in a California court or any other court concerning a child subject to this proceeding.

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, State Bar number, and address</i>): <hr/> <p style="text-align: center;">TELEPHONE NO.: FAX NO. (<i>Optional</i>):</p> E-MAIL ADDRESS (<i>Optional</i>): ATTORNEY FOR (<i>Name</i>):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER: RESPONDENT:	
PROOF OF SERVICE OF SUMMONS	CASE NUMBER:

1. At the time of service I was at least 18 years of age and not a party to this action. **I served the respondent with copies of:**
- a. Family Law: *Petition* (form FL-100), *Summons* (form FL-110), and blank *Response* (form FL-120)

-or-

 - b. Family Law—Domestic Partnership: *Petition—Domestic Partnership* (form FL-103), *Summons* (form FL-110), and blank *Response—Domestic Partnership* (form FL-123)

-or-

 - c. Uniform Parentage: *Petition to Establish Parental Relationship* (form FL-200), *Summons* (form FL-210), and blank *Response to Petition to Establish Parental Relationship* (form FL-220)

-or-

 - d. Custody and Support: *Petition for Custody and Support of Minor Children* (form FL-260), *Summons* (form FL-210), and blank *Response to Petition for Custody and Support of Minor Children* (form FL-270)

and

 - e. (1) Completed and blank *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act* (form FL-105)
 - (2) Completed and blank *Declaration of Disclosure* (form FL-140)
 - (3) Completed and blank *Schedule of Assets and Debts* (form FL-142)
 - (4) Completed and blank *Income and Expense Declaration* (form FL-150)
 - (5) Completed and blank *Financial Statement (Simplified)* (form FL-155)
 - (6) Completed and blank *Property Declaration* (form FL-160)
 - (7) *Order to Show Cause* (form FL-300), *Application for Order and Supporting Declaration* (form FL-310), and blank *Responsive Declaration to Order to Show Cause or Notice of Motion* (form FL-320)
 - (8) Other (*specify*):
2. Address where respondent was served:
3. I served the respondent by the following means (*check proper box*):
- a. **Personal service.** I personally delivered the copies to the respondent (Code Civ. Proc., § 415.10) on (*date*): _____ at (*time*): _____
 - b. **Substituted service.** I left the copies with or in the presence of (*name*): _____ who is (*specify title or relationship to respondent*): _____
 - (1) **(Business)** a person at least 18 years of age who was apparently in charge at the office or usual place of business of the respondent. I informed him or her of the general nature of the papers
 - (2) **(Home)** a competent member of the household (at least 18 years of age) at the home of the respondent. I informed him or her of the general nature of the papers

PETITIONER:	CASE NUMBER:
RESPONDENT:	

3. b. (cont.) on (date): _____ at (time): _____
- I thereafter mailed additional copies (by first class, postage prepaid) to the respondent at the place where the copies were left (Code Civ. Proc., § 415.20b) on (date): _____
- A **declaration of diligence** is attached, stating the actions taken to first attempt personal service.
- c. **Mail and acknowledgment service.** I mailed the copies to the respondent, addressed as shown in item 2, by first-class mail, postage prepaid, on (date): _____ from (city): _____
- (1) with two copies of the *Notice and Acknowledgment of Receipt (Family Law)* (form FL-117) and a postage-paid return envelope addressed to me. **(Attach completed Notice and Acknowledgment of Receipt (Family Law) (form FL-117).)** (Code Civ. Proc., § 415.30.)
- (2) to an address outside California (by registered or certified mail with return receipt requested). **(Attach signed return receipt or other evidence of actual delivery to the respondent.)** (Code Civ. Proc., § 415.40.)
- d. **Other** (specify code section): _____
 Continued on Attachment 3d.

4. The "NOTICE TO THE PERSON SERVED" on the *Summons* was completed as follows (Code Civ. Proc., §§ 412.30, 415.10, 474):
- a. As an individual **or**
- b. On behalf of respondent who is a
- (1) minor. (Code Civ. Proc., § 416.60.)
- (2) ward or conservatee. (Code Civ. Proc., § 416.70.)
- (3) other (specify): _____

5. Person who served papers

Name:

Address:

Telephone number:

This person is

- a. exempt from registration under Business and Professions Code section 22350(b).
- b. not a registered California process server.
- c. a registered California process server: an employee or an independent contractor
- (1) Registration no.: _____
- (2) County: _____
- d. **The fee** for service was (specify): \$ _____

6. **I declare** under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
- or-
7. **I am a California sheriff, marshal, or constable**, and I certify that the foregoing is true and correct.

Date:

<hr style="border: none; border-top: 1px solid black;"/> (NAME OF PERSON WHO SERVED PAPERS)		<hr style="border: none; border-top: 1px solid black;"/> (SIGNATURE OF PERSON WHO SERVED PAPERS)
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ALTERNATIVE METHODS OF RESOLVING DISPUTES IN FAMILY LAW CASES

The business of the Ventura County Superior Court, like all court systems, is “dispute resolution”, which includes those disputes which arise in actions for Dissolution of Marriage, to Establish a Parental Relationship, for Civil Domestic Violence Restraining Orders, and other Family Law cases. These disputes may center upon the custody and visitation of children; the division, ownership, and use of personal or real property; and financial support.

As you begin the process of dealing with these kinds of matters in a formal lawsuit, you should be aware that the court system is a very complex process which is founded on the “adversarial” nature of litigation. While this process works well for many kinds of disputes, it may not always be the best or easiest or most comfortable way to resolve a very personal dispute which involves you, your children, your property, and your finances.

Over the past decade, a number of effective, alternative methods of resolving disputes in Family Law matters have arisen and, undoubtedly, other methods will emerge in the future. While it would be improper to recommend a specific group or individual, the Court and the Bar Association support the establishment of these new approaches and sincerely endorse the following alternatives to traditional litigation. Therefore, we invite you to consider the following as potential methods of resolving your dispute in a way which may make you more comfortable with the process and, therefore, more satisfied with the outcome.

* In the **COLLABORATIVE FAMILY LAW** process, experienced family lawyers, specially trained in negotiations and conflict resolution, represent each party, but only for purpose of helping them to settle the case. You, the other party, and your lawyers agree in writing not to go to court for a trial or hearing. As such, the collaborative lawyers’ only goal is to help you and the other party settle your case in a way that is mutually satisfactory to both sides.

* The **FAMILY LAW FACILITATOR** of the Ventura County Superior Court is a “self help center” which provides litigants with information, forms, and instructions on how to complete their case without going to court. Workshops are available for help in preparing or responding to the Dissolution or Legal Separation action or an Order to Show Cause and for completing the Final Judgment. The hours of the center and the schedule for the classes are available at the Clerk’s Office or on the Court’s website.

* Many attorneys offer “**LIMITED SCOPE**” or “**UNBUNDLED**” **SERVICES** to parties who can do some of the work on their own but need an attorney for a limited purpose, such as writing up an agreement or appearing in court, if necessary. You and the attorney will sign a paper stating exactly what the attorney will do for you. The attorney will only do the agreed upon work and you will only be billed for those services. When the task is over, you will sign another paper releasing the attorney from the case.

* Together, the parties agree to use a **NEUTRAL ARBITRATOR**, who is selected and empowered by the parties to decide the dispute at arranged times and places in a private setting which is not open to the public and which may be far less formal than a public courtroom.

* Disputes can be resolved by **PRIVATE MEDIATION** outside of court. Mediation is non-adversarial. You and the other party will work together with an attorney, counselor, or other specially trained mediator to develop a written agreement resolving all aspects of the case. Professional counselors in the mental health field can also provide Mediation or special expertise for child custody and visitation issues or to address the parenting problems of and parenting solutions for separated and separating families.

More information about these and other alternatives is available in the following locations:

The **Ventura Courthouse** [the Clerk’s Office (2nd floor), the Mediation Department (3rd floor), and the Family Law Self Help Center (4th floor) ; the **East County Courthouse** [the Clerk’s Office and the Self Help Center]; the **Oxnard Self-Help Legal Access Center** [1500 Colonia Road, Suite 20, Oxnard]; the **Mobile Self-Help Legal Access Center**; and the **Ventura County Bar Association** [4475 Market Street, Suite B, Ventura (805-650-7599)].

John R. Smiley
Supervising Judge,
Family Law Division
Ventura County Superior Court

Edward T. Buckle
Chairman,
Mediation, Arbitration and Collaborative
Ventura County Bar Association

METODOS ALTERNATIVOS PARA RESOLVER DISPUTAS EN CASOS DE DERECHO DE FAMILIAS.

La función del Tribunal Superior del Condado de Ventura es “resolver disputas”, inclusive las que resultan de las demandas de Divorcio, Relación entre Padres e Hijos, Ordenes de Alejamiento por Violencia Intra-familiar, y otros casos de Derecho Familiar. Estas disputas se centran en la tutela de los niños y el derecho a visitarlos, la separación de bienes personales y propiedad raíz, y la pensión alimenticia.

Cuando usted empiece el proceso para resolver su caso es importante que entienda que el sistema judicial es muy complicado y que se basa en litigios entre adversarios. Este proceso funciona bien para muchos casos, pero no siempre es el mejor, el más fácil o el más cómodo para resolver casos tan personales como el suyo, que involucra a sus hijos, sus bienes y sus asuntos financieros.

En los últimos 10 años han surgido varios métodos alternativos que han resultado efectivos para resolver casos de Derecho de Familias. El Tribunal y la Asociación de Abogados respaldan los siguientes métodos alternativos y le invitamos a que los considere para resolver su caso. Al usar un proceso que lo haga sentir más cómodo, quizás usted se sienta más satisfecho con los resultados.

- **Colaboración en Derecho de Familias**, es un proceso en el que a cada parte la representa un abogado con mucha experiencia en Derecho Familiar, entrenado para hacer negociaciones y resolver conflictos, y su único propósito es ayudarlos a que lleguen a un acuerdo en el caso. Usted, la parte opuesta y sus respectivos abogados dejan constancia por escrito de que están de acuerdo en no pasar su caso a juicio o a audiencia en el Tribunal
- Los **Gestores en Derecho de Familias** son parte del Centro de Ayuda Legal del Tribunal. Ellos le darán información, documentos e instrucciones sobre cómo completar su caso sin pasar ante el Juez. Ofrecen cursos para ayudarlos a preparar o a responder a una demanda de divorcio o de separación legal, Orden para Fundamentar la Causa, y para completar el Fallo de la demanda. Puede obtener el horario del Centro de Ayuda y de las clases en la Oficina 208 del Tribunal o en el Website del Tribunal.
- **Servicios Específicos y con Enfoque Limitado**. Muchos abogados ofrecen estos servicios a quienes necesiten a un abogado únicamente para algunas cosas, tales como redactar un acuerdo o para presentarse en el tribunal si fuera necesario. Usted y el abogado firman un documento que diga exactamente lo que el abogado hará por usted. El abogado únicamente hará el trabajo al que se comprometió por escrito y sólo le cobrará por dichos servicios.
- Un **Arbitro**, a quien lo seleccionan de común acuerdo entre las partes en el caso, y lo autorizan para tomar las decisiones necesarias para resolver la disputa en un sitio privado, que sea menos formal que una sala del Tribunal.
- Una **mediación privada** fuera del Tribunal. Usted y la parte opuesta trabajarán en conjunto con un abogado, un consejero, u otra persona especialmente entrenada como mediador para llegar a un acuerdo por escrito en el que se resuelven todos los aspectos del caso. Los consejeros profesionales en el área de salud mental también pueden llevar a cabo mediaciones y otros servicios especializados en casos de tutela o visitas con los hijos.

Para mayor información sobre estos métodos alternativos y otras opciones diríjase a los siguientes sitios: el Edificio del Tribunal en Ventura (Oficinas 208 y 210), el Departamento de Mediación (3 piso) y el Centro de Ayuda Legal (4 piso); el Edificio del Tribunal en Simi Valley; el Centro de Ayuda Legal (1500 Calle Colonia) el Centro Móvil de Ayuda Legal y la Asociación de Abogados (4475 Calle Market, oficina B en Ventura, 805-650-7599)

John R. Smiley
Juez Supervisor
Departamento de Derecho de Familias
Tribunal Superior del Condado de Ventura

Edward T. Buckle
Director
Comité de Mediación, Arbitraje y
Colaboración - Asociación de Abogados

NOTICE

**ALL OF THE FOLLOWING FORMS ARE LEFT
BLANK AND MUST BE SERVED
ON THE RESPONDENT
ALONG WITH A COPY OF THE DOCUMENTS
YOU HAVE FILED**

HOW TO RESPOND TO AN ACTION FOR DISSOLUTION, LEGAL SEPARATION, OR NULLITY

1. **COMPLETE THE FORMS** (*Type or print in black ink*)
 - Response (with Declaration under the UCCJEA if minor children)
 - Proof of Service
2. **MAKE A COPY AND HAVE IT SERVED**

The copy is to be “served” on the other party, the Petitioner. Service means the *copy* must be mailed to the Petitioner by someone over the age of 18 other than you. You cannot “serve” it yourself.
3. **HAVE THE PROOF OF SERVICE SIGNED**

The person who mailed the copy to Petitioner must sign the Proof of Service. Once the Proof of Service has been signed, make one additional copy of all the forms.
4. **FILE THE PAPERS**

Take the original and one copy to the Clerk’s Office, in Ventura, Room 208, in Simi Valley, on the first floor. You will have to pay a filing fee. The Fee Schedule can be obtained from the Clerk. If you cannot afford the fee, you may be able to have that fee “waived”. You will need to complete the FEE WAIVER PACKET. The clerk will keep the original and return the copy to you, stamped to show that it has been “filed”. That copy is for your records.

THESE PAPERS ONLY BEGIN THE ACTION. THE RESPONSE SHOWS THE COURT THAT YOU ARE A PARTICIPANT IN THE ACTION. ADDITIONAL FORMS ARE NEEDED TO GET CUSTODY OR SUPPORT ORDERS AND TO GET A FINAL JUDGMENT

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): <hr/> TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
MARRIAGE OF PETITIONER: RESPONDENT:	
RESPONSE <input type="checkbox"/> and REQUEST FOR <input type="checkbox"/> Dissolution of Marriage <input type="checkbox"/> Legal Separation <input type="checkbox"/> Nullity of Marriage	CASE NUMBER: <input type="checkbox"/> AMENDED

1. RESIDENCE (Dissolution only) Petitioner Respondent has been a resident of this state for at least six months and of this county for at least three months immediately preceding the filing of the *Petition for Dissolution of Marriage*.

2. STATISTICAL FACTS

- a. Date of marriage: _____ c. Time from date of marriage to date of separation (specify):
- b. Date of separation: _____ Years: _____ Months: _____

3. DECLARATION REGARDING MINOR CHILDREN (include children of this relationship born prior to or during the marriage or adopted during the marriage):

- a. There are no minor children.
- b. The minor children are:

<u>Child's name</u>	<u>Birthdate</u>	<u>Age</u>	<u>Sex</u>

Continued on Attachment 3b.

- c. If there are minor children of the Petitioner and Respondent, a completed *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form FL-105) must be attached.
- d. A completed voluntary declaration of paternity regarding minor children born to the Petitioner and Respondent prior to the marriage is attached.

4. SEPARATE PROPERTY

Respondent requests that the assets and debts listed in *Property Declaration* (form FL-160) in Attachment 4 below be confirmed as separate property.

<u>Item</u>	<u>Confirm to</u>

NOTICE: You may redact (black out) social security numbers from any written material filed with the court in this case other than a form used to collect child or spousal support.

MARRIAGE OF <i>(last name, first name of parties)</i> : _____	CASE NUMBER: _____
--	---------------------------

5. DECLARATION REGARDING COMMUNITY AND QUASI-COMMUNITY ASSETS AND DEBTS AS CURRENTLY KNOWN

- a. There are no such assets or debts subject to disposition by the court in this proceeding.
- b. All such assets and debts are listed in *Property Declaration* (form FL-160) in Attachment 5b.
 below (*specify*):

- 6. **Respondent contends** that the parties were never legally married.
- 7. **Respondent denies** the grounds set forth in item 6 of the petition.

8. Respondent requests

- | | |
|---|---|
| <ul style="list-style-type: none"> a. <input type="checkbox"/> dissolution of the marriage based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> irreconcilable differences. (Fam. Code, § 2310(a).) (2) <input type="checkbox"/> incurable insanity. (Fam. Code, § 2310(b).) b. <input type="checkbox"/> legal separation of the parties based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> irreconcilable differences. (Fam. Code, § 2310(a).) (2) <input type="checkbox"/> incurable insanity. (Fam. Code, § 2310(b).) c. <input type="checkbox"/> nullity of void marriage based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> incestuous marriage. (Fam. Code, § 2200.) (2) <input type="checkbox"/> bigamous marriage. (Fam. Code, § 2201.) | <ul style="list-style-type: none"> d. <input type="checkbox"/> nullity of voidable marriage based on <ul style="list-style-type: none"> (1) <input type="checkbox"/> respondent's age at time of marriage. (Fam. Code, § 2210(a).) (2) <input type="checkbox"/> prior existing marriage. (Fam. Code, § 2210(b).) (3) <input type="checkbox"/> unsound mind. (Fam. Code, § 2210(c).) (4) <input type="checkbox"/> fraud. (Fam. Code, § 2210(d).) (5) <input type="checkbox"/> force. (Fam. Code, § 2210(e).) (6) <input type="checkbox"/> physical incapacity. (Fam. Code, § 2210(f).) |
|---|---|

9. Respondent requests that the court grant the above relief and make injunctive (including restraining) and other orders as follows:

- | | Petitioner | Respondent | Joint | Other |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Legal custody of children to | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Physical custody of children to | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Child visitation be granted to | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| As requested in form: <input type="checkbox"/> FL-311 <input type="checkbox"/> FL-312 <input type="checkbox"/> FL-341(C) <input type="checkbox"/> FL-341(D) <input type="checkbox"/> FL-341(E) <input type="checkbox"/> Attachment 9c. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. <input type="checkbox"/> Determination of parentage of any children born to the Petitioner and Respondent prior to the marriage. | | | | |
| e. Attorney fees and costs payable by | <input type="checkbox"/> | <input type="checkbox"/> | | |
| f. Spousal support payable to (wage assignment will be issued) | <input type="checkbox"/> | <input type="checkbox"/> | | |
| g. <input type="checkbox"/> Terminate the court's jurisdiction (ability) to award spousal support to Petitioner. | | | | |
| h. <input type="checkbox"/> Property rights be determined. | | | | |
| i. <input type="checkbox"/> Respondent's former name be restored to (<i>specify</i>): | | | | |
| j. <input type="checkbox"/> Other (<i>specify</i>): | | | | |

Continued on Attachment 9j.

10. Child support– If there are minor children born to or adopted by the Petitioner and Respondent before or during this marriage, the court will make orders for the support of the children upon request and submission of financial forms by the requesting party. An earnings assignment may be issued without further notice. Any party required to pay support must pay interest on overdue amounts at the "legal" rate, which is currently 10 percent.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)	▶	(SIGNATURE OF RESPONDENT)
(TYPE OR PRINT NAME)	▶	(SIGNATURE OF ATTORNEY FOR RESPONDENT)

The original response must be filed in the court with proof of service of a copy on Petitioner.

ATTORNEY OR PARTY WITHOUT ATTORNEY <i>(Name, State Bar number, and address):</i> <hr/> TELEPHONE NO.: _____ FAX NO. <i>(Optional)</i> : _____ E-MAIL ADDRESS <i>(Optional)</i> : _____ ATTORNEY FOR <i>(Name)</i> : _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF	
STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER: <i>(This section applies only to family law cases.)</i> RESPONDENT: OTHER PARTY:	
GUARDIANSHIP OF <i>(Name):</i> _____ <i>(This section applies only to guardianship cases.)</i> Minor	
DECLARATION UNDER UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT (UCCJEA)	
CASE NUMBER: _____	

1. I am a party to this proceeding to determine custody of a child.
2. My present address and the present address of each child residing with me is confidential under Family Code section 3429 as I have indicated in item 3.
3. There are *(specify number)*: _____ minor children who are subject to this proceeding, as follows:
(Insert the information requested below. The residence information must be given for the last FIVE years.)

a. Child's name		Place of birth	Date of birth	Sex
Period of residence to present	Address <input type="checkbox"/> Confidential	Person child lived with <i>(name and complete current address)</i> <input type="checkbox"/> Confidential		Relationship
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
b. Child's name		Place of birth	Date of birth	Sex
<input type="checkbox"/> Residence information is the same as given above for child a. <i>(If NOT the same, provide the information below.)</i>				
Period of residence to present	Address <input type="checkbox"/> Confidential	Person child lived with <i>(name and complete current address)</i> <input type="checkbox"/> Confidential		Relationship
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		
to	Child's residence <i>(City, State)</i>	Person child lived with <i>(name and complete current address)</i>		

- c. Additional residence information for a child listed in item a or b is continued on attachment 3c.
- d. Additional children are listed on form FL-105(A)/GC-120(A). *(Provide all requested information for additional children.)*

SHORT TITLE: _____	CASE NUMBER: _____
-----------------------	-----------------------

4. Do you have information about, or have you participated as a party or as a witness or in some other capacity in, another court case or custody or visitation proceeding, in California or elsewhere, concerning a child subject to this proceeding?
 Yes No (If yes, attach a copy of the orders (if you have one) and provide the following information):

Proceeding	Case number	Court <i>(name, state, location)</i>	Court order or judgment <i>(date)</i>	Name of each child	Your connection to the case	Case status
a. <input type="checkbox"/> Family						
b. <input type="checkbox"/> Guardianship						
c. <input type="checkbox"/> Other						

Proceeding	Case Number	Court <i>(name, state, location)</i>
d. <input type="checkbox"/> Juvenile Delinquency/ Juvenile Dependency		
e. <input type="checkbox"/> Adoption		

5. One or more domestic violence restraining/protective orders are now in effect. (Attach a copy of the orders if you have one and provide the following information):

Court	County	State	Case number <i>(if known)</i>	Orders expire <i>(date)</i>
a. <input type="checkbox"/> Criminal				
b. <input type="checkbox"/> Family				
c. <input type="checkbox"/> Juvenile Delinquency/ Juvenile Dependency				
d. <input type="checkbox"/> Other				

6. Do you know of any person who is not a party to this proceeding who has physical custody or claims to have custody of or visitation rights with any child in this case? Yes No (If yes, provide the following information):

a. Name and address of person <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child	b. Name and address of person <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child	c. Name and address of person <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child
---	---	---

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

_____ _____
 (TYPE OR PRINT NAME) (SIGNATURE OF DECLARANT)

7. Number of pages attached: _____

NOTICE TO DECLARANT: You have a continuing duty to inform this court if you obtain any information about a custody proceeding in a California court or any other court concerning a child subject to this proceeding.

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name and Address</i>):	TELEPHONE NO.:	<i>FOR COURT USE ONLY</i>
ATTORNEY FOR (<i>Name</i>):		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA		
STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:		
SHORT TITLE OF CASE:		
PROOF OF SERVICE		CASE NUMBER:

1. At the time of service, I was at least 18 years of age and not a party to this action.

2. I served the following documents:

- | | |
|--|---|
| <input type="checkbox"/> Summons
<input type="checkbox"/> Petition
<input type="checkbox"/> Response
<input type="checkbox"/> Complaint
<input type="checkbox"/> Answer
<input type="checkbox"/> UCCJEA Declaration
<input type="checkbox"/> Order to Show Cause
<input type="checkbox"/> Notice of Motion
<input type="checkbox"/> Temporary Restraining Order
<input type="checkbox"/> Mediation/Orientation Appointment Fact Sheet | <input type="checkbox"/> Responsive Declaration re Order to Show Cause/Notice of Motion
<input type="checkbox"/> Income & Expense Declaration
<input type="checkbox"/> Order After Hearing
<input type="checkbox"/> Blank Response
<input type="checkbox"/> Blank Answer
<input type="checkbox"/> Blank Responsive Declaration
<input type="checkbox"/> Blank Income and Expense Declaration
<input type="checkbox"/> OTHER _____
<hr/> <hr/> |
|--|---|

3. Party served:

4. Address:

5. Method of service:

- Personal service:** By personal delivery to the person identified in paragraph 3.
Date of Service:
Time of Service:
- By Mail:** By mailing copies to the person identified in paragraph 3, with postage fully prepaid, by first class mail as follows:
Date of Mailing:
Place of Deposit:
- With two copies of the Notice and Acknowledgment of Receipt and stamped return envelope addressed to me. (Attach signed Notice & Acknowledgment of Receipt)
- To an address outside of California with return receipt requested (Attach Returned Receipt)

PROOF OF SERVICE

6. Person Serving (name, address and telephone number):

7. Person serving, additional information

- Fee for service
 - Not a registered California process server.
 - Exempt from registration under B&P section 22350(b)
 - Registered California process server:
 - Employee or independent contractor
- Registration Number:
County of Registration:

I declare under the penalty of perjury and pursuant to the laws of the State of California that the foregoing is true and correct. Executed on _____ at _____.

Signature of Declarant

I am a California sheriff, marshal, or constable, and I certify that the foregoing is true and correct. Executed on _____ at _____.

Signature

PROOF OF SERVICE

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address) Telephone Number E-MAIL ADDRESS ATTORNEY FOR (Name):	Telephone Number 	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA 800 SOUTH VICTORIA AVE. VENTURA, CA 93009 3855 – F ALAMO ST. SIMI VALLEY, CA 93063-2110		
PETITIONER: RESPONDENT:		
<p style="text-align: center;">CONSENT FOR COURT ASSIGNMENT (FAMILY LAW)</p>		CASE NUMBER:

The undersigned hereby consents that the cause titled and numbered above may be tried by **JoAnn Johnson** Court Commissioner of the Ventura County Superior Court, as temporary judge, in accordance with Article 6, Section 21 of the Constitution of the State of California.

It is understood by the undersigned that by order of the Presiding Judge of the Ventura County Superior Court, Commissioner JoAnn Johnson has been appointed to act as temporary judge to try the above referenced case, hear and decide all motions and make any orders including sentencing connected with this case. It is understood that Commissioner JoAnn Johnson, has been appointed to try the case referred to, and has taken the necessary oath of office to try the case as temporary judge.

Dated: _____

Signature of litigant or attorney

ALTERNATIVE METHODS OF RESOLVING DISPUTES IN FAMILY LAW CASES

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As you begin the process of dealing with these kinds of matters in a formal lawsuit, you should be aware that the court system is a very complex process which is founded on the “adversarial” nature of litigation. While this process works well for many kinds of disputes, it may not always be the best or easiest or most comfortable way to resolve a very personal dispute which involves you, your children, your property, and your finances.

Over the past decade, a number of effective, alternative methods of resolving disputes in Family Law matters have arisen and, undoubtedly, other methods will emerge in the future. While it would be improper to recommend a specific group or individual, the Court and the Bar Association support the establishment of these new approaches and sincerely endorse the following alternatives to traditional litigation. Therefore, we invite you to consider the following as potential methods of resolving your dispute in a way which may make you more comfortable with the process and, therefore, more satisfied with the outcome.

* In the **COLLABORATIVE FAMILY LAW** process, experienced family lawyers, specially trained in negotiations and conflict resolution, represent each party, but only for purpose of helping them to settle the case. You, the other party, and your lawyers agree in writing not to go to court for a trial or hearing. As such, the collaborative lawyers’ only goal is to help you and the other party settle your case in a way that is mutually satisfactory to both sides.

* The **FAMILY LAW FACILITATOR** of the Ventura County Superior Court is a “self help center” which provides litigants with information, forms, and instructions on how to complete their case without going to court. Workshops are available for help in preparing or responding to the Dissolution or Legal Separation action or an Order to Show Cause and for completing the Final Judgment. The hours of the center and the schedule for the classes are available at the Clerk’s Office or on the Court’s website.

* Many attorneys offer “**LIMITED SCOPE**” or “**UNBUNDLED**” **SERVICES** to parties who can do some of the work on their own but need an attorney for a limited purpose, such as writing up an agreement or appearing in court, if necessary. You and the attorney will sign a paper stating exactly what the attorney will do for you. The attorney will only do the agreed upon work and you will only be billed for those services. When the task is over, you will sign another paper releasing the attorney from the case.

* Together, the parties agree to use a **NEUTRAL ARBITRATOR**, who is selected and empowered by the parties to decide the dispute at arranged times and places in a private setting which is not open to the public and which may be far less formal than a public courtroom.

* Disputes can be resolved by **PRIVATE MEDIATION** outside of court. Mediation is non-adversarial. You and the other party will work together with an attorney, counselor, or other specially trained mediator to develop a written agreement resolving all aspects of the case. Professional counselors in the mental health field can also provide Mediation or special expertise for child custody and visitation issues or to address the parenting problems of and parenting solutions for separated and separating families.

More information about these and other alternatives is available in the following locations:

The **Ventura Courthouse** [the Clerk’s Office (2nd floor), the Mediation Department (3rd floor), and the Family Law Self Help Center (4th floor) ; the **East County Courthouse** [the Clerk’s Office and the Self Help Center]; the **Oxnard Self-Help Legal Access Center** [1500 Colonia Road, Suite 20, Oxnard]; the **Mobile Self-Help Legal Access Center**; and the **Ventura County Bar Association** [4475 Market Street, Suite B, Ventura (805-650-7599)].

John R. Smiley
Supervising Judge,
Family Law Division
Ventura County Superior Court

Edward T. Buckle
Chairman,
Mediation, Arbitration and Collaborative
Ventura County Bar Association

METODOS ALTERNATIVOS PARA RESOLVER DISPUTAS EN CASOS DE DERECHO DE FAMILIAS.

La función del Tribunal Superior del Condado de Ventura es “resolver disputas”, inclusive las que resultan de las demandas de Divorcio, Relación entre Padres e Hijos, Ordenes de Alejamiento por Violencia Intra-familiar, y otros casos de Derecho Familiar. Estas disputas se centran en la tutela de los niños y el derecho a visitarlos, la separación de bienes personales y propiedad raíz, y la pensión alimenticia.

Cuando usted empiece el proceso para resolver su caso es importante que entienda que el sistema judicial es muy complicado y que se basa en litigios entre adversarios. Este proceso funciona bien para muchos casos, pero no siempre es el mejor, el más fácil o el más cómodo para resolver casos tan personales como el suyo, que involucra a sus hijos, sus bienes y sus asuntos financieros.

En los últimos 10 años han surgido varios métodos alternativos que han resultado efectivos para resolver casos de Derecho de Familias. El Tribunal y la Asociación de Abogados respaldan los siguientes métodos alternativos y le invitamos a que los considere para resolver su caso. Al usar un proceso que lo haga sentir más cómodo, quizás usted se sienta más satisfecho con los resultados.

- **Colaboración en Derecho de Familias**, es un proceso en el que a cada parte la representa un abogado con mucha experiencia en Derecho Familiar, entrenado para hacer negociaciones y resolver conflictos, y su único propósito es ayudarlos a que lleguen a un acuerdo en el caso. Usted, la parte opuesta y sus respectivos abogados dejan constancia por escrito de que están de acuerdo en no pasar su caso a juicio o a audiencia en el Tribunal
- Los **Gestores en Derecho de Familias** son parte del Centro de Ayuda Legal del Tribunal. Ellos le darán información, documentos e instrucciones sobre cómo completar su caso sin pasar ante el Juez. Ofrecen cursos para ayudarlos a preparar o a responder a una demanda de divorcio o de separación legal, Orden para Fundamentar la Causa, y para completar el Fallo de la demanda. Puede obtener el horario del Centro de Ayuda y de las clases en la Oficina 208 del Tribunal o en el Website del Tribunal.
- **Servicios Específicos y con Enfoque Limitado**. Muchos abogados ofrecen estos servicios a quienes necesiten a un abogado únicamente para algunas cosas, tales como redactar un acuerdo o para presentarse en el tribunal si fuera necesario. Usted y el abogado firman un documento que diga exactamente lo que el abogado hará por usted. El abogado únicamente hará el trabajo al que se comprometió por escrito y sólo le cobrará por dichos servicios.
- Un **Arbitro**, a quien lo seleccionan de común acuerdo entre las partes en el caso, y lo autorizan para tomar las decisiones necesarias para resolver la disputa en un sitio privado, que sea menos formal que una sala del Tribunal.
- Una **mediación privada** fuera del Tribunal. Usted y la parte opuesta trabajarán en conjunto con un abogado, un consejero, u otra persona especialmente entrenada como mediador para llegar a un acuerdo por escrito en el que se resuelven todos los aspectos del caso. Los consejeros profesionales en el área de salud mental también pueden llevar a cabo mediaciones y otros servicios especializados en casos de tutela o visitas con los hijos.

Para mayor información sobre estos métodos alternativos y otras opciones diríjase a los siguientes sitios: el Edificio del Tribunal en Ventura (Oficinas 208 y 210), el Departamento de Mediación (3 piso) y el Centro de Ayuda Legal (4 piso); el Edificio del Tribunal en Simi Valley; el Centro de Ayuda Legal (1500 Calle Colonia) el Centro Móvil de Ayuda Legal y la Asociación de Abogados (4475 Calle Market, oficina B en Ventura, 805-650-7599)

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Departamento de Derecho de Familias
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