## ZOOM HEARING INSTRUCTIONS FOR PROBATE GUARDIANSHIP AND FAMILY CODE CASES IN COURTROOM J1

These instructions apply only to Probate Code guardianship and Family Code termination of parental rights cases set for hearing in courtroom J1.

All persons who wish to attend/watch court hearings in courtroom J1 must do so via Zoom. If you are unable to use Zoom you must contact the court at 805-289-8835 before the hearing. You will not be allowed into the courtroom.

If the hearing is a trial/contested hearing, all witnesses must appear via Zoom. The party calling the witness must provide the Zoom information to their witnesses. If you wish to have documents marked as exhibits you must send them as PDF files to <a href="mailto:juvfilings@ventura.courts.ca.gov">juvfilings@ventura.courts.ca.gov</a> at least two business days before your hearing. You must clearly mark each exhibit within the document with a consecutive page number. You must share any documents with the opposing party/attorney before the hearing.

Any recording by video or audio of the court hearing, including screen shots, is strictly prohibited.

## Before your hearing date:

- Visit <u>www.zoom.us</u> for more information on Zoom and how you can join meetings.
- Test the Zoom audio and video functions on your device before your hearing. Visit <a href="https://zoom.us/test">https://zoom.us/test</a> for more information on how to test your device.

## On your hearing date:

- Log onto <u>www.zoom.us</u> through your internet browser or through the app on your mobile device
- To join the hearing, click on "JOIN A MEETING"
- Enter the meeting ID number and click "Join"
- If you do not have a camera on your device you can participate by telephone
- Do not use any Zoom virtual background feature

## **Zoom meeting ID and telephone numbers:**

• The current Zoom meeting information as of June 15, 2020 is set forth below:

To join with video:	To Join by telephone:
https://us02web.zoom.us/j/82836849505?pwd=ZWpiK2	Dial by your location
RzTWhCVXR3NVhVYUdseWpSQT09	+1 669 900 9128 US (San Jose) +1 346 248 7799 US (Houston)
Meeting ID: 828 3684 9505	+1 253 215 8782 US (Tacoma)
Password: 736946	<u>+1 646 558 8656</u> US (New York)
	+1 301 715 8592 US
One tap mobile	(Germantown)
+16699009128,,82836849505#,,1#,736946# US (San	<u>+1 312 626 6799</u> US (Chicago)
Jose)	_
+13462487799,,82836849505#,,1#,736946# US	Meeting ID: 828 3684 9505
(Houston)	Password: 736946