

VENTURA SUPERIOR COURT

FAMILY LAW SELF-HELP CENTERS



Ventura (FLF)

Family Law Facilitator's Office, Hall of Justice
800 S. Victoria Ave., Room 30, Ventura, CA 93009

Mondays: Court referrals only – No Appointments
Tuesdays: Appointment only
Wednesdays: Appointment only
Thursdays: 8 am -11 am Walk-in* for Judgments
1:30 pm - 3:00 pm Walk-in* for Request for Order
*Walk-ins are limited and subject to availability
Fridays: Appointment only

Oxnard (FRC)

Family Resource Center, Juvenile Courthouse
4353 E. Vineyard Ave., Rm 206, Oxnard, CA 93036

Mondays, Thursdays, Friday PMs: By Appointment
Tuesdays, Wednesdays, Friday AMs: No Family Law Services



SELF-HELP SERVICES

FAMILY SELF-HELP CALL CENTER – (805) 289-8732

The call center hours are 1:30 pm – 2:30 pm, Wednesdays & Fridays (except Court holidays). **If there is a case already filed, have your case number ready.**

WEBINARS

Webinars are available regarding filings for Divorce, Parentage Actions, and Request for Order. For a Request for Order, you must already have a case with the court. FLF will email you the forms and zoom log-in information prior to your Webinar. FLF will go over legal process and answer your questions. To register go to www.calendly.com/vcselfhelpcenter

CALENDLY APPOINTMENTS

To schedule a **Zoom or In-Person** appointment go to: www.Calendly.com/vcreservations

or scan the QR Code:



1. Select the correct department: *Family Law Self-Help (Ventura)* or *Family Law Self-Help (Oxnard)*
2. If you do not find availability, check every day, throughout the day, at both Ventura and Oxnard locations.
3. Disregard the message “No times in [month].” ***The entire month is not already booked.*** You can still make an appointment but you can only make it 7 days in advance.
4. We also receive many cancellations, so litigants are strongly encouraged to check every day, several times per day, for availability.

PLEASE READ CAREFULLY BEFORE YOUR APPOINTMENT

WHAT SHOULD I HAVE AVAILABLE?

- * Valid identification
- * Case number (if there's a case already filed)
- * Pen (black or blue)
- * All documents related to your case including copy of last Court Orders.
- * If married and starting a new divorce/legal separation: Copy of your marriage certificate.
- * If there are children and starting a new case or need help with final judgment: Copies of children's birth certificates.
- * Blank No. 10 (Letter Size) envelopes and 7 forever stamps if coming in for final judgment.

ONLY NEED FORMS?

If you only need forms and not assistance from the Self-Help Center, there are Form Packets that may be downloaded from the Court's website:

<https://www.ventura.courts.ca.gov/form-packets.html>

IMPORTANT: If it is a new case, make sure to use complete legal names for all parties and children. Do not forget or abbreviate middle names.

Family, children or friends **may not accompany** you to your scheduled appointment unless previously approved by a Family Law staff member or unless they are with you to interpret for you.

IF YOU ARE SICK AND HAVE SYMPTOMS OR HAVE HAD A FEVER IN THE LAST 24 HOURS, PLEASE DO NOT COME IN. THE SELF-HELP CENTER CAN PROVIDE ASSISTANCE REMOTELY (PHONE OR E-MAIL).

Information is subject to change. The most current information can be found at www.ventura.courts.ca.gov/self-help.html