

MAR 07 2023

BRENDA L. McCORMICK
Executive Officer and Clerk
By: *[Signature]* Deputy

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF VENTURA**

**ADMINISTRATIVE ORDER RE: LIMITED
COURT CLOSURE FOR DEPLOYMENT OF
NEW CASE MANAGEMENT SYSTEM**

**ADMINISTRATIVE ORDER
NO. 23.05**

To enable the Ventura Superior Court to deploy on March 20, 2023, a new case management system (eCourt) for the following case types: Civil (Limited, Unlimited and Appeals), Probate (including Conservatorship, Guardianship, and Appeals), Mental Health (and Appeals), Small Claims (and Trials DeNovo); and all Civil restraining orders (i.e., Elder Abuse, Civil Harassment, Gun Violence, Elder Abuse, School or Workplace Violence),

THE COURT FINDS AND ORDERS AS FOLLOWS:

1. The Civil, Probate, Small Claims, Appeals, and Mental Health Clerk's Offices will be closed on Friday, March 17, 2023, except for emergency matters only. No appointments will be available that day. Telephone service will be unavailable. To make a reservation for a civil ex parte hearing, contact the judicial secretary for the assigned department: Departments 20 and 21 (805-289-8705); Department 40 and 41 (805-289-8790); Departments 42 and 43 (805-289-8791). To make a reservation for a Probate ex parte hearing, contact the judicial secretary for the assigned department: Department J1 (805-289-8853) and Department J6 (805-289-8858).
2. March 17, 2023 is not a court holiday, so statutory deadlines for filings will not be extended. However, drop boxes outside the main Ventura Courthouse (Hall of

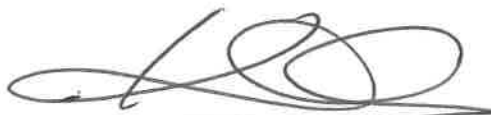
Justice) and the Juvenile Courthouse in Oxnard will be available for filing and submitting papers. Documents placed in the drop boxes by 4:00 PM on Friday, March 17, 2023, will be considered filed that day.

3. EDelivery for all departments, including Family Law, will also not be available from Thursday, March 16, 2023, at 4:00 PM until Monday, March 20, 2023, at 8:00 AM. For both Family Law and Civil, emergency restraining order documents may be emailed to: EmergencyRestrainingOrdersFamilyandCivil@ventura.courts.ca.gov. Family Law Ex Parte matters other than emergency restraining orders may be emailed to FamilyLawNonROExParte@ventura.courts.ca.gov.
4. In the event that eCourt deployment is postponed until after March 20, 2023, the Court will amend this order as necessary.

AS STATED HEREIN, THIS ORDER IS IN EFFECT BEGINNING MARCH 16, 2023 AT 4:00 PM AND EXPIRES ON MARCH 20, 2023, AT 8:00 AM.

IT IS SO ORDERED.

DATED: March 7, 2023



Kevin G. DeNoce
Presiding Judge
Superior Court of California,
County of Ventura